

Audit, Best Value and Community Services (ABVCS) Scrutiny Committee



Future work at a glance

Updated: July 2016

*This list is updated after each meeting of the scrutiny committee
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Items that appear regularly at committee	
Internal Audit Progress Reports	Summary of quarterly key audit findings, highlighting significant control issues and reporting on delivery of the audit plan and internal audit services' performance against performance indicators.
Strategic risk monitoring log	The latest version of the County Council's strategic risk register.
The Council's Forward Plan	<p>The latest version of the Council's Forward Plan is included on each scrutiny committee agenda. The Forward Plan lists all the key County Council decisions that are to be taken within the next few months together with contact information to find out more. It is updated monthly.</p> <p>The purpose of doing this is to help committee Members identify important issues for more detailed scrutiny <i>before</i> key decisions are taken. This has proved to be significantly more effective than challenging a decision once it has been taken. As a last resort, the call-in procedure is available if scrutiny Members think a Cabinet or Lead Member decision has been taken incorrectly.</p> <p>Requests for further information about individual items on the Forward Plan should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chairman, ideally before a scrutiny committee meeting.</p>
Committee work programme	This provides an opportunity for the committee to review the scrutiny work programme for future meetings and to highlight any additional issues they wish to add to the programme.

Future committee agenda items		Presenting officer
27 September 2016		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 1 (01/04/16 – 30/06/16)	Russell Banks, Head of Assurance
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 1 (01/04/16 – 30/06/16)	Russell Banks, Head of Assurance
Treasury management	<p>Review of Treasury Management performance. The report will set out</p> <ul style="list-style-type: none"> • A summary of the original strategy agreed for 2015/16 and the economic factors affecting this strategy in the first six months of this year. • The treasury management activity during the first six months. • The performance to date of the Prudential Indicators, which relate to the Treasury function and compliance within limits. • The outturn report • 	Marion Kelly, Chief Finance Officer
Reconciling Policy, Performance and Resources (RPPR)	Reconciling Policy, Performance and Resources. The Committee will start the process of examining the Department's Portfolio Plans and budget for the 2017/18 financial year.	Chief Executive / Chief Operating Officer / Director of CET
Agile Programme	A report back from the Agile Reference Group at the conclusion of their work on the Agile Programme.	Scrutiny / Kevin Foster, Chief Operating Officer
Property Policies	A report on the work to update property policies across the Orbis partnership.	John Stebbings, Chief Property Officer/Tina Glen
Orbis Programme	Orbis Programme. An update report to inform the Committee of the progress in implementing the Orbis Business Plan.	Kevin Foster, Chief Operating Officer / Adrian Stockbridge Orbis Programme Manager

Future committee agenda items		Presenting officer
8 November 2016		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 2 (01/07/16 – 30/09/16)	Russell Banks, Head of Assurance
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 2 (01/07/16 – 30/09/16)	Russell Banks, Head of Assurance
Annual Audit Letter	Annual Audit letter and fee update	Russell Banks, Head of Assurance
Reconciling Policy, Performance and Resources (RPPR)	Reconciling Policy, Performance and Resources. The Committee will review information provided at September meeting and establish the RPPR Board to examine the Department's Portfolio Plan and budget for the 2017/18 financial year.	Scrutiny / Chief Operating Officer / Director of CET
Annual update on usage of Agency Staff	Annual update on the usage of agency staff at East Sussex County Council and progress on establishing the bank of casual staff.	Sarah Mainwaring, Interim Assistant Director of PAT
Procurement Update	An update report on key activities within the Procurement Service.	Laura Langstaff, Head of Procurement
Property Investment Strategy	A report on the detailed proposals for the Property Investment Strategy.	John Stebbings, Chief Property Officer
Atrium Property Asset Management System	An update report on the implementation of the Atrium Property Asset Management System, outlining progress towards adopting the corporate landlord model.	John Stebbings, Chief Property Officer/Matthew Powell
14 March 2017		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 3 (01/10/16 – 31/12/16)	Russell Banks, Head of Assurance

Future committee agenda items		Presenting officer
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 3 (01/10/16 – 31/12/16)	Russell Banks, Head of Assurance
External Audit Plan 2016/17	Sets out in detail the work to be carried out by the Council's external auditors.	Marion Kelly, Chief Financial Officer, and external auditors
External Audit Report on Grants Claim Certification	External auditors are required to certify certain grant claims; this is an annual report summarising that grant work and highlights the key issues arising.	Marion Kelly, Chief Financial Officer, and external auditors
External Audit Plan for East Sussex Pension Fund 2016/17	To consider and comment upon the External Audit Plan for the East Sussex Pension Fund for 2016/17	Marion Kelly, Chief Financial Officer, and external auditors
Reconciling Policy, Performance and Resources (RPPR)	To provide the Committee with an opportunity to review its input into the RPPR process and suggest improvements to the process.	Scrutiny

Current scrutiny reviews and other work underway	Date available
<p>Agile Working Reference Group A final meeting of the Reference Group is planned for June / July 2016 to review the progress of the Agile Programme as the programme comes to an end. A report back from the Reference Group is planned for the September Scrutiny Committee meeting.</p> <p>Safer Streets Road Safety Project A joint review board with members of the Economy, Transport and Environment (ETE) Scrutiny Committee met in March 2016 to scrutinise the plans to use £1m of one-off Public Health funding board to deliver road safety interventions to reduce the number of people killed or seriously injured (KSI) in East Sussex. A report will be taken back to the ETE Scrutiny Committee meeting to be held on 14 September 2016.</p>	<p>September 2016</p> <p>September 2016</p>

Potential future scrutiny work
(Proposals and ideas for future scrutiny topics appear here)

Libraries' Transformation Programme. The Scrutiny Committee will participate in the work to develop the Libraries' strategic commissioning strategy, which looks at the future provision of library services in East Sussex.

Background / information reports circulated to the Committee
(Items in this list are circulated to Members by email and appear on committee agendas only when proposed for scrutiny by committee members)

Date to be circulated

Enquiries: Democratic Services
Author: Simon Bailey, Democratic Services Officer
Telephone: 01273 481935
Email: simon.bailey@eastsussex.gov.uk

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